



GRADE CHANGE APPLICATION SCHOOL YEAR 2020–2021

Instructions:

Parents of students shall complete the form below to request a grade change for the 2020–21 school year. Fill in all fields, sign the form, and submit to your child’s school.

Student Information:

First Name: _____ Last Name: _____

Student ID: _____ Student Grade: 9 10 11 12

School Information:

School Name: _____

Courses to be changed:

Trimester Code (T1, T2, T3, Summer 2020)	Course Title	Teacher Name	Current Grade	Grade Change Requested Pass/No Pass

Education Code:

Pursuant to *Education Code* Section 49066.5 (2)(b): The parent, guardian, or education rights holder of a pupil or, for a pupil 18 years of age or older, the pupil who was enrolled in high school and enrolled in a course during the 2020–21 school year may apply to the pupil’s local educational agency to have a letter grade earned for that course, as reflected on the pupil’s transcript, changed to a Pass or No Pass grade.

Parent/Guardian/Education Rights Holder Signature:

Signature

Today’s Date

For office use only:

_____ Date received

_____ Processed by _____ Date processed